

## **FLATHEAD COUNTY FAIR COMMISSION**

### **Meeting Minutes from November 4, 2021**

A regular meeting of the Flathead County Fair Commission was called to order by Chair Sam Nunnally on Thursday, November 4, 2021 at 6:30pm in the 4H Building at the Fairgrounds, 265 N. Meridian Rd, Kalispell.

**Roll call of members:** Sam Nunnally, Jessica Treweek, Mark Carlson, Pam Holmquist, Doug Wise, and Helen Keil were present.

**Staff present:** Mark Campbell

**Guests present:** Sharon Askelson, Carol Olson, Gary Barone, Brittany Libby, Craig Libby, Ashley Ball, and Amanda Oedekoven.

**Agenda approval:** Doug moved to approve agenda as presented, seconded by Jessica. All in favor, motion approved.

**Past meeting minutes:** Minutes from the October 14, 2021 meeting was read. Motion to approve by Doug. Seconded by Jessica. Motion passed.

**Public Comment:** Sam called for public comment of matters not on the agenda. Sharon shared information about the upcoming Artist and Craftsmen show. On behalf of the ACF Board, she extended thanks to Mark Campbell for working with them over the many years. Carol Olsen did the same from 4H. No further public comment was heard. Comment item was closed by Sam.

**New Business:** A proposal for purchase of replacement small animal barn cages was shared with the Board. Ashley Ball and Amanda Oedekoven reviewed the challenges and need for replacement for animal safety and security. Cleaning efficiency would be a huge gain as well. The cage style they prefer would total \$5,317 for replacement of all rabbit units. Entries exceed current cage limits. The new “condo” style units would be on casters for movability. 4H Clubs are committed to sweat equity and installation at this time. Discussion followed. Doug asked Mark Campbell if there was budget for this. While not planned for, it could be achievable. The Board is supportive and will work through the details needed for acquisition with them.

Review of Resolution 1210B – The County Commissioners recently passed resolution 1210B related to the Fair Board. This was shared with the Board for information and let them know it was in effect. Sam noted the by-laws will need to be updated to reflect it. He asked the Board to begin their review. Doug started discussion about the meeting schedule. Was agreed to keep the meetings monthly. Sam said by-law review will begin shortly with first review in January.

Elections of 2022 Officers – while it was an early discussion due to transitions, all agreed to hold this matter till January.

No further new business was heard.

**Unfinished Business:** Fair Market animals: Mark Campbell provided the agenda, attendance, and an overview of the meeting held on Wednesday. A comprehensive guide will be finalized soon for future

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market animal judges to receive and review before participating. Education and quality of product remain as top priorities. Weight ranges will also be reviewed and potentially tightened.

No further Unfinished business was heard.

**Committee or Director Reports:** No committee or member reports were heard.

**Manager’s report:** Pam and Doug provided an update on the Fair Manager selection committee’s work. Sam Nunnally was presented and offer and accepted the position which has been ratified by County Commissioners earlier in the day. He is scheduled to start November 29<sup>th</sup>. Sam shared a few thoughts on his plan moving forward.  
A quick review of the monthly report for November was provided. Event activity continues at fast pace. Both maintenance positions have been filled. Ricky Dey and Donald Gove join the team November 8<sup>th</sup>. October financial statements were presented. 82.98% of budgeted revenues have been collected and 51.56% expenditures spent.  
Mark Campbell provided a brief overview of work and improvements accomplished during his tenure. Doug and the Board thanked Mark for his work while looking forward to working with Sam.

**Adjournment:** Doug moved to adjourn the meeting at 7:29 pm. Seconded by Mark. All in favor. Motion carried.

Submitted by: MC  
Approved as submitted:

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Chair

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Date